



DIGITALLAKE HUB OF LEARNING

Empowering minds, enriching lives

Digitallake Hub of Learning

Chideso, Near Mzuzu Prison | www.digitallakemw.com | +265 (0) 994 855 975 |

info@digitallakemw.com

COURSE REGISTRATION FORM

New Intake Starting: 20 April 2026

Personal Details

Field	Your Entry
Title (Mr./Mrs./Ms./Miss):	_____
Full Name:	_____
Date of Birth (DD/MM/YYYY):	_____
Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other

Contact Information

Field	Your Entry
Physical Address:	_____
Postal Address (if different):	_____
Mobile Phone Number:	_____
Email Address:	_____
Emergency Contact Person:	_____
Emergency Contact Number:	_____

Course Selection

(Please tick (✓) ONE box only)

Course Offered	Duration	Fees (MK)	Select
Introduction to Computer	6 Weeks	85,000	
Website Development	6 Weeks	85,000	
Graphic Designing	8 Weeks	100,000	

Videography	2 Months	200,000	
Mobile App Development	2 Months	100,000	
Advance Computer Use (Programming, Web, Graphic Designing & Networking)	2 Months	150,000	

Payment Details & Declaration

Fee Structure & Payment Agreement

1. **Registration Fee:** A non-refundable fee of MK10,000 is required to secure your place. This must be paid in full upon registration.
2. **Tuition Fees:** At least half (50%) of the total course fee must be paid before or on the commencement date (24th November 2025). This payment is also non-refundable.
3. **Balance Payment:** The remaining balance must be settled in full by the end of the 4th week of the course.
4. **Payment Method:** All payments should be made via Bank Transfer/Mobile Money to the account details provided below. Please write your Full Name and Course Name as the reference.

Terms and Conditions

By signing this form, I hereby agree to the following terms and conditions:

1. **Fees:** I understand that the Registration Fee (MK10,000) and the initial 50% course fee payment are non-refundable under any circumstances.
2. **Attendance:** I commit to maintaining a minimum of 80% attendance throughout the course duration.
3. **Conduct:** I agree to abide by all rules and regulations of Digitallake Hub of Learning and maintain a respectful and professional attitude towards instructors and fellow students.
4. **Materials:** I understand that I am responsible for any personal stationery and may be required to have access to a computer for practical sessions.
5. **Certification:** I understand that a certificate of completion will only be awarded upon successful completion of the course, including all assignments and projects, and full settlement of all fees.
6. **Course Changes:** Digitallake Hub of Learning reserves the right to reschedule or cancel a course due to unforeseen circumstances. In such an event, a full refund of all fees paid will be issued.
7. **Force Majeure:** The institution is not liable for failure to perform its obligations due to circumstances beyond its reasonable control.

Student's Declaration

I, the undersigned, declare that the information provided in this form is true and correct to the best of my knowledge. I have read, understood, and voluntarily agree to be bound by all the Terms and Conditions outlined in this document.

Signature of Applicant: _____

Date: _____ / _____ / _____

For Official Use Only

Application Received By: _____ Date: _____

Signature: _____ Initial Payment Verified: Yes